



WORKSTATION LIFECYCLE

SA-1

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DESCRIPTION

Protection of College data and compliance with regulatory frameworks is increasingly important for units at Texas A&M University. To ensure both of these objectives are being met, the following control is outlined below regarding the lifecycle of workstations used in the College of Architecture.

APPLICABILITY

This control applies to all workstations belonging to Texas A&M University in the College of Architecture.

A **workstation** is currently defined as:

- A computing device running a non-"mobile" operating system (including, but not limited to, Windows, macOS, or an approved distribution of Linux).

IMPLEMENTATION

1. All **workstations** must be directly purchased by IT staff.
2. All **workstations** must run an authorized, licensed copy of the relevant operating system for the type of computing device, pursuant to Texas A&M System regulation 29.01.02.
 - 2.1. This operating system must be provided and installed by the OEM (Original Equipment Manufacturer) as in the case of macOS, or provided and installed by the College of Architecture Information Technology Services.

- 2.2. The operating system and drivers must be currently supported (i.e. able to receive security patches per Texas A&M University Information Security Control SI-3) by the vendor.
 - 2.2.1. All driver installations must have the ability to be managed via an OEM-provided automated update tool.
- 2.3. **Workstations** unable to meet these requirements will not be permitted to remain in operation (will be sent to the Surplus Property Office) unless a security exception request is filed and approved with the University's CISO (Chief Information Security Officer). A specific justification must be provided for such requests, and approved by the College's IT Director.
3. All new **workstations** must be purchased with a minimum 3-year professional on-site warranty provided by the OEM.
 - 3.1. One warranty must cover all parts; individual part manufacturer warranties will not be considered meeting this requirement.
 - 3.1.1. Graphics Processing Units installed after purchase are exempted from this rule, as installation of a GPU does not void the OEM warranty.
 - 3.2. Hardware failures occurring after the warranty expiration date will not be considered supported repairs by the College of Architecture IT Services.
 - 3.2.1. Out-of-warranty repairs performed by College of Architecture IT Services staff must be funded by the information resource owner and provide no guarantee or timeline of problem resolution.